



PATIENT GUIDELINES

BELOW ARE THE GUIDELINES THAT ALL PATIENTS MUST FOLLOW TO KEEP EVERYONE SAFE

- Do not bring any food or beverages to your appointment.
- Please come alone to your visit. If a caregiver must accompany you inside the building, only one will be allowed. If it is not essential for them to accompany you, then they must remain in their vehicle.
- Once you arrive in the parking lot, you must remain in your vehicle. Please call the office at 678-625-3937. During the call, you **MUST** complete the COVID-19 screening questionnaire. **NO EXCEPTIONS!**
- After completion of the questionnaire, you will be given permission to enter the building.
- You must arrive wearing a face mask. Your face mask must always be worn throughout the visit.
- At the door, you will be greeted by a member of the office staff for your temperature to be taken. Any patient that has a temperature reading of 99.5 or higher will not be seen for their visit and their appointment will be rescheduled.
- Upon entry into the office, you will be required to cleanse your hands. You will have the option to either use hand sanitizer or wash your hands with soap & water in the restroom.
- After entry, you must always maintain a social distance of 6 feet. This will be strictly enforced.

OFFICE STAFF GUIDELINES

*BELOW ARE THE GUIDELINES THAT ALL OFFICE STAFF MUST FOLLOW TO KEEP EVERYONE SAFE
UPON ENTRY*

- Temperature checks will be done on all staff members.

OFFICE SANITATION

- The office is treated with a long-lasting viricidal, fungicidal, bactericidal treatment on a regular basis.
- The office is sanitized throughout the day with CDC approved cleaning products.

THROUGHOUT THE OFFICE

- Social distancing of 6 feet will be maintained and strictly enforced.
- The number of patients allowed in the facility has been significantly reduced. No more than ten (10) people (including office staff) will be allowed in the facility at one time.
- Patients will only be seen by appointments only. No walk-ins will be accepted.
- Countertop plexiglass shields have been installed in the following areas: check-in, check-out, and optical.
- All employees are required to wear face masks and face shields.
- All writing utensils and clipboards will be sanitized before and after each use.

EXAM ROOM

- All equipment will be wiped down and sanitized before and after each patient.

OPTICAL AREA

- Frames will be sanitized before and after being worn during the selection process.